

Dear kindergarten parents,

Welcome to Kolling Elementary. We are happy that you have entrusted us to educate your child and we look forward to meeting him/her on the first day of school, **which is Thursday, August 11th.**

The contents of this attachment include some important information about events to help you and your child transition to kindergarten.

You will also be receiving separate information from the Lake Central School Corporation (LCSC) about ONLINE REGISTRATION. Please note that your child is only enrolled at this point and **you must go through the steps of online registration to complete the process.** You will complete online registration every year for every LC student regardless if they are new or returning. You may complete online registration between the dates of July 28th - August 1st.

We encourage you to use bus transportation, including on the first day of school. If you plan to drop-off or pick-up, please become strongly familiar with the procedures included below.

[Click here](#) for a copy of our supply list. You can also find the list on our school website.



# **Kolling Elementary School**

## ***Kindergarten Meet the Teacher Social***

Kolling Kindergarten Teachers will host a Meet the Teacher Social on Thursday, August 4<sup>th</sup> from 5:30 - 6:30 pm. Each kindergarten student is invited to attend and is limited to only 1 adult per classroom. Since teacher assignments will still not be listed in Skyward until August 10th at 11:00am, we will have several places in the building where class lists will be posted the night of the event. Please follow the schedule below.

### **Boys Schedule (Enter at Door C):**

- **5:30 - 6:00 pm - Meet Principals and PTO Board in Cafe**
- **6:00 - 6:30 pm - Meet Teacher in classroom**

### **Girls Schedule (Enter at Door A):**

- **5:30 - 6:00 pm - Meet Teacher in classroom**
- **6:00 - 6:30 pm - Meet Principals and PTO Board in Cafe**

We invite you to use this time to show your child where his/her classroom will be, learn about what experiences your child will have in kindergarten, and enjoy a treat in our café – compliments of the Kolling PTO.

Parents are asked to bring all school supplies to this event so that children will have a lighter load on the first day. Please put all supplies in a large paper bag with your child's name on the bag. Small supplies should not be labeled.

This opportunity is being offered to kindergarten students only as a means to ease the anxiety of starting school for the first time. In order for kindergarteners and parents to get the most out of the evening, we strongly encourage families to arrange for a babysitter for young, non-kindergarten children when possible.

For safety reasons, parents will not be permitted to walk children to classrooms on the first student day or any other day of school. For this reason, we highly encourage you to participate in this event.



To: Parents of 2022-2023 Kindergarten Students  
From: Charles Strebar, Director of Transportation; Dr. Larry Veracco, Superintendent  
Re: Kindergarten School Bus Practice Run

This fall your child will be coming to a Lake Central elementary school for the first time. A Kindergartner's anxiety (and yours) may be high as formal education begins. We have found that riding a bus prior to the first day can significantly reduce a child's apprehension regarding riding the bus to school, and we strongly encourage all families to participate. Additionally, our drivers really like the opportunity to introduce themselves to their new riders and their parents. Each kindergarten student will be allowed to ride the school bus with his/her parent or another adult the day before the start of the regular school year. Brothers or sisters under school age will not be allowed to participate in the school bus orientation due to Child Safety restraint laws.

This opportunity for the 2022-23 school year will begin with the buses **leaving the Transportation Center at 10:00 a.m. on Wednesday, August 10, 2022** to start picking up kindergartners. If you and your child are planning on participating in this orientation program please be at your bus stop at 10:00 to ensure your child does not miss the bus. If you are unsure of your stop please call the Transportation Department at 219-365-3141. Remember that the buses are running their entire route and it depends on where you are located on that route as to what time your actual pick up time will be.

All kindergarten and adult riders will arrive at their respective school and will be shown the arrival location of their buses and the entrance to the school that the child will be using on his/her first day of school.

Currently the transportation routes are being finalized for the 2022-23 school year. By Wednesday, August 3<sup>rd</sup> you will be able to obtain information on your specific route at the following web address:

<https://www.infofinder.com/ifi/?cid=LCSC2LER0606T>

We hope you participate in our practice bus ride on August 10<sup>th</sup>.

## 2022/2023 Kolling Parent Drop-Off/Pick-Up Procedures

### The First Day of School and Beyond

The first student day is Thursday, August 11<sup>th</sup>, 2022. The school day begins at **8:10am** for in-person learning and dismissal begins **at 2:35pm**. The district has planned for 8 half-day school days. Half-day dismissal times are TBD and will be updated when that decision is made by the district.

If you choose to bring your child to school, you **MUST** use curbside drop-off. We anticipate a large number of car riders, so it is **CRITICAL** that you help us out by staggering your arrival time as follows. This means **your vehicle cannot enter our parking lot until the assigned time**. If you have children in multiple grades, pick a time slot.

7:45 Grade 4

7:50 Grade 3

7:55 Grade 2

8:00 Grade 1

8:05 Kindergarten

ALL parents must cooperate with these staggered drop-off times. This will also help with spacing students out when they enter the building. Students will enter through Door B or C, depending on which is closest to where your car is designated to stop.

**Even on the first day of school,** parents are not permitted to park and walk their child to the sidewalk. With the number of vehicles in our parking lot, it is not safe to allow so much pedestrian traffic. **Safety First!** We will have plenty of staff to help ease every single anxious student that comes our way. We **ALWAYS** do! Students being dropped off will not be marked tardy until we have reached the end of the drop-off line.

If you are picking your child up from school, **you must have a sign with your child's first AND last name.** The sign should be written dark enough and big enough for our staff to read from far. **Even if you feel the staff knows you well, we ask that you have a sign. Subs fill in and adults draw blanks.**

### **All Grades Pick-up Directions:**

You MUST use curbside pick-up and wait in your vehicle for your child to be dismissed. We will begin loading cars at approximately 2:35pm. You MUST use the staggered times below to enter our parking lot. When you arrive early, you are putting your/our community at risk if we are blocking town roads. Emergency vehicles cannot get through and if traffic is not flowing on Kolling Road, cars try to go into oncoming traffic to go around and this is also extremely unsafe. Therefore, we will be using staggered times for pick-up as well. This means **your vehicle cannot enter our parking lot until the assigned time**. If you have children in multiple grades, pick a time slot.

Full Day Pick-up Times	Half Day Pick-up Times <b>TBD</b>
2:25 Kindergarten	<del>11:35</del>
2:30 Grade 1	<del>11:40</del>
2:35 Grade 2	<del>11:45</del>
2:40 Grade 3	<del>11:50</del>
2:45 Grade 4	<del>11:55</del>

You must enter the parking lot from the Kolling access road and enter the loading zone along the sidewalk in the front of the building. You cannot enter from US 41 for curbside pick-up. **You must have a sign with your child's name showing in your windshield.** Students will be loaded by staff.

All cars are to remain in park when in the unloading/loading zone and NO CAR CAN LEAVE the zone until our staff has directed you to do so. This is especially important for the first car in the line. We may still be unloading/loading vehicles behind you and if you leave, everyone will start moving when we are still loading children.

- Cell phone use is not permitted while in the loading zone.
- The loading zone will be closed with barriers until pick-up begins. Cars are not permitted to pull up to the barriers and park in front of them.
- Smoking is not permitted on any Lake Central School grounds.

The first few days of school may take longer as we get familiar with students and parents, but I am confident that pick-up will run just as quickly, smoothly, and safely as it always has.

Remember - **Safety First!**

## Kolling Elementary Student Drop-off & Pick-up Map



Green arrows show the flow of traffic when coming into the lot for drop-off or pick up.



Yellow arrows show the flow of traffic when leaving the parking lot after student drop-off or pick-up.



If you are the first vehicle in the line, you must stop at the STOP BAR that is painted on the parking lot. You MUST NOT move from that spot until the staff member tells you that you can. Once all vehicles in the unloading/loading zone are clear from students, the staff member will direct when the first car can move.

# Kolling Elementary School



[Click here](#) or scan the QR Code above to visit the Kolling Elementary Website Page for important information, including:

Parent Drop-off & Pick-up Procedures

Beginning of the Year FAQ

2022-2023 Supply List

Procedures for Building Access

Weekly Emails from the Principal

Technology Help Page

Building Calendar

School Safety Information

Useful District Quick Links

Scan the QR Code below to access the Lake Central Elementary Student Handbook:



LC Elementary Parent Handbook