

May 8, 2020

Dear Lake Central Senior Students and Senior Parents,

I hope you all are doing well and getting ready to enjoy a Mother's Day weekend. The purpose of this message is to outline our cap and gown distribution plan.

We will hold our cap and gown distribution on the following dates and times:

May 19 – 11AM to 4PM – Last Name A – M

May 20 – 11AM to 4PM – Last Name N – Z

May 21 - 2PM to 6PM – Make-up (Any Senior)

At this event, we will accomplish the following:

- Yard-sign pick-up – one per senior student
- Turn-in any Musical Instruments (if applicable)
- Cap and Gown pick-up
- Award pick-up (if applicable) AHD medal, THD medal, Summa, Magna, Cum Laude
- Textbook/Material Turn-in (optional) – senior students are highly encourage to return books on this day. If a senior does not turn-in books at this event, he/she will have to return school items during the July turn-in dates with the rest of the student body

This event will be completely “drive-through”. Students will remain in their vehicles the entire time and are encouraged to wear a mask. Students will enter the campus at the main entrance (back gate will be closed) and will then go in a counter-clockwise direction around the ring road and then around the school building. Throughout the campus loop, students will stop at different stations. Once completed, students will exit out the main entrance. See the attached diagram for exact locations of the different stations.

After this cap and gown pick-up event, we are going to wait and see how the opening of our state and the relaxation of social distancing goes. Should the “Back on Track Indiana” plan go as scheduled we will have an in-person graduation ceremony sometime in mid-July. I will be reaching out to the school administration, student leadership and class sponsors next week to lock in a date so we can provide this for your planning. It is safe to assume that any in-person ceremony will have to have risk mitigation procedures in place against COVID-19. That will mean any in-person ceremony will probably take place outside, will take place in the early evening and the number of student guests may be reduced. In addition, there may be requirements to

wear masks. As we get closer to the event, we will finalize these parameters. Please rest assured that we are doing everything we can to have an in-person ceremony. Should the “Back on Track Indiana” plan be delayed because of increased COVID-19 cases, we will then opt for a virtual ceremony.

Should you have any concerns regarding this, please do not hesitate to reach out to any of the members of the high school administration. I can be reached by email at [sbegley@lcscmail.com](mailto:sbegley@lcscmail.com)

Again, please enjoy this Mother’s Day weekend.

Stay safe and We are LC!

Sean Begley

Below is a diagram of the traffic flow for the cap and gown pick-up

#### Graduation Cap and Gown Pick-up



May 19 – 11AM to 4PM – Last Name A – M

May 20 – 11AM to 4PM – Last Name N – Z

May 21 - 2PM to 6PM – Make-up

Graduation Pick-up will consist of:

- Yard-sign pick-up
- Turn-in Instrument (if applicable)
- Camp and Gown pick-up
- Award pick-up (if applicable) AHD medal, THD medal, Summa, Magna, Cum Laude
- Book Turn-in (optional) – seniors students are able to return books on this day or during the July 6-10 book turn-in dates