

# GETING STARTED AGENDA

- Creating Your Account
- Common App Layout
- Searching for & Adding Colleges

# CREATING YOUR ACCOUNT

Creating a Common App account is easy! Simply go to commonapp.org and click the *Create Account* or *Apply Now* buttons to get started.

THE COMMON APPLICATION

Plan Ahead

## THE COMMON APPLICATION

#### College

And you're more prepared creating yo

Sign In to My Application Don't have an account? Create an Account Email **Password** Need Help? | Forgot password? Sign In

©2016 The Common Application

Terms & Conditions

Privacy Policy (updated 12.21.2015) System Requirements

Nea On

Find Colleges

View all colleges that accept the Common Application >



# Then follow these three simple steps to create your account.

### **Account Creation Steps:**

- 1. Registration Type
- 2. Login Credentials
- 3. Registration Information

#### **Account Creation**



Registration Type



2 Login Credentials



Registration Information

Welcome to the Common Application! Please tell us how you will use the system so we can prepare your account. If you are unsure, we encourage you to explore each option before you continue.

I am a(n): \*

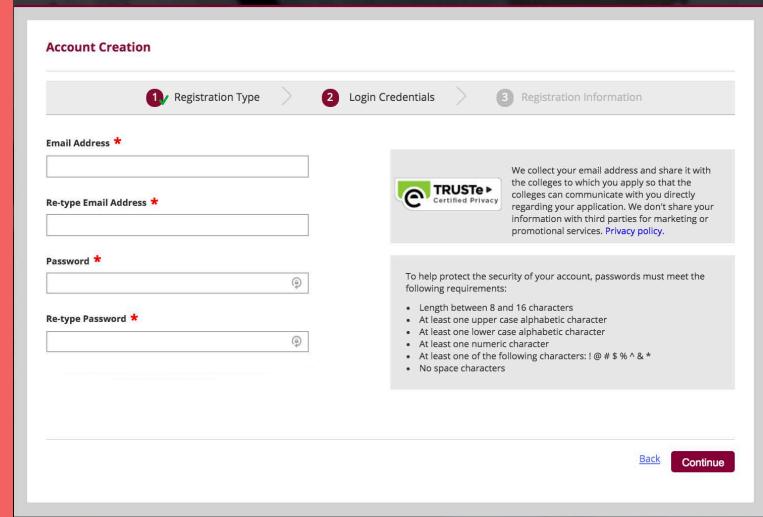
- Student
- Education Professional
- Parent or Other Adult

Clear

#### 1. REGISTRATION TYPE

# 2. LOGIN CREDENTIALS

### THE COMMON APPLICATION

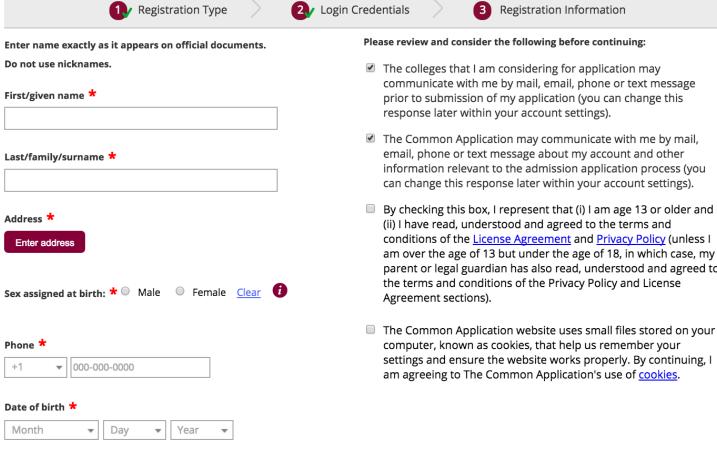


# REGISTRATION INFORMATION

#### **Account Creation**

I am applying as a: \* First-Year Student Transfer Student

Clear



- conditions of the License Agreement and Privacy Policy (unless I am over the age of 13 but under the age of 18, in which case, my parent or legal guardian has also read, understood and agreed to
- settings and ensure the website works properly. By continuing, I

# COMMON APP LAYOUT

The Common App is divided into four tabs:

- Dashboard
- My Colleges
- Common App
- College Search



**Dashboard** 

My Colleges

Common App

College Search

#### Welcome!

Welcome to the Common App! The Common App dashboard is the central location to monitor your applications, including deadlines, requirements, and progress. The menu across the top will navigate you to different parts of the system to complete your application components.

- You can start answering application questions on the Common App tab
- You can add colleges on the College Search tab
- You can get help using the Help Center on the right side bar

Once you have added colleges, you will see them displayed here on the Dashboard and be able to review requirements specific to each of them on the My Colleges tab.

## Instructions and Help *→*

#### What are the Writing Requirements?

You can click on the Writing Requirements tab to understand what different colleges expect of you w ... [+]

[more]

Where are the application requirements for a specific school listed?

Please check the requirements for each school on their specific page. Click

on the name of the s ... [ · ]

Welcome, Jane! First Year | CAID 16102925





#### Welcome!

Search for and add colleges to your My Colleges list in the College Search tab.

Common App dashboard is the central location to monitor your quirements, and progress. The menu across the top will system to complete your application components.

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## Instructions and Help

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Check out our Common App Tour video for more info!

requirements for each school on their specific page. Click on the name of the s ... [+]

# SEARCHING FOR & ADDING COLLEGES

With nearly 700 colleges in the Common Application, there's one that's right for you! Use the College Search tab to explore, learn, and add colleges to your list.

# THE COLLEGE SEARCH TAB

Criteria Criteria **Application Requirements** College or City Name Seperate multiple search terms with a comma, e.g.: Washington, Boston Country **US State** Seect Distance Miles from 00000-0000 Select from ZIP Term all 2017 Spring 2017 Other 2017 Deadline on mn dd/yyyy or after Application No fee for domestic applicants (U.S. Citizens) Fee No fee for international applicants (Non-U.S. Citizens) Writing o not require the Common App personal essay Requirements Do not require additional college-specific essays Standardized Nways Required Sometimes Required **Test Policy** Never Required ☐ Flexible ☐ Ignored Letter of Required Not Required Recommendation Search

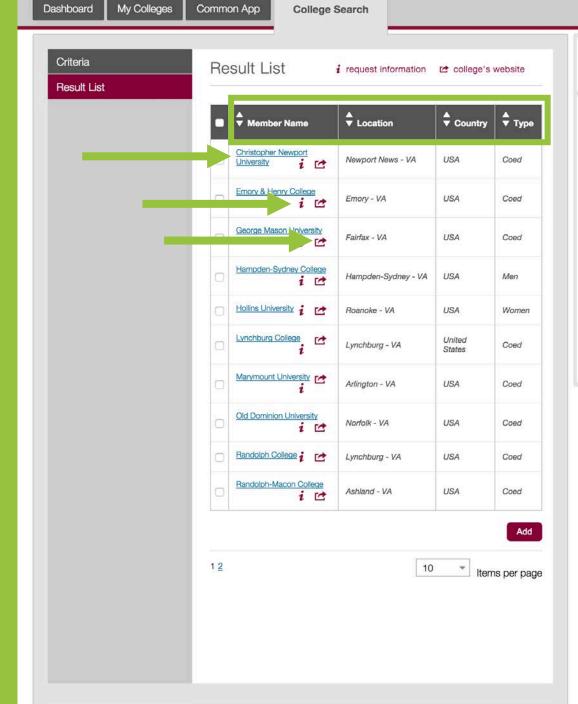
College Search

My Colleges

Common App

Dashboard

## RESULTS LIST



#### Instructions and Help

#### Add college to list

To add a college to your list, do so from your results list under the College Search tab. Check the ... [+]

[more] A

#### College Information

You can see specific college information such as phone numbers, deadlines, fees, and recommendation ... [+]

[more] 🗪

#### Searching for a college

There are several ways to search for colleges, which are listed here. When entering a college name, ... [+]

[more] 🗪

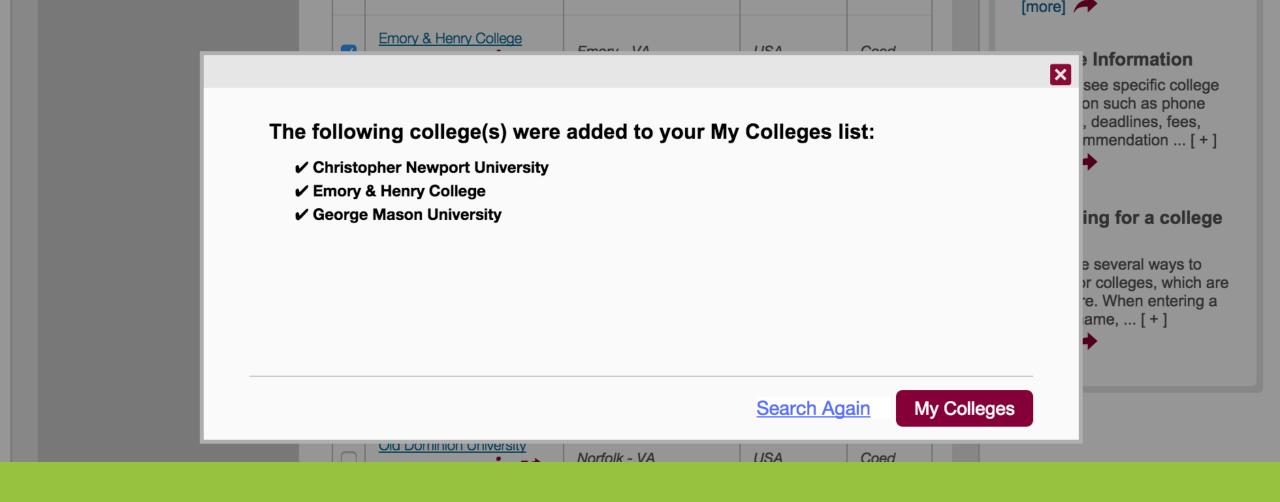
Criteria

Result List

Result List

i request information 🗠 college's website

	▲ ▼ Member Name	▲ ▼ Location	<b>▲</b> Country	▲ ▼ Type
<b>✓</b>	Christopher Newport University  i	Newport News - VA	USA	Coed
<b>✓</b>	Emory & Henry College  i	Emory - VA	USA	Coed
<b>✓</b>	George Mason University  i	Fairfax - VA	USA	Coed
	Hampden-Sydney College  i	Hampden-Sydney - VA	USA	Men
	Hollins University i	Roanoke - VA	USA	Women
	Lynchburg College	Lynchburg - VA	United States	Coed
	Marymount University <b>i</b>	Arlington - VA	USA	Coed
	Old Dominion University  i	Norfolk - VA	USA	Coed
	Randolph College i	Lynchburg - VA	USA	Coed
	Randolph-Macon College  i	Ashland - VA	USA	Coed



### SUCCESS!

# LEARN MORE



## GATHER YOUR MATERIALS

Important information you'll need for your application.



## TIPS & BEST PRACTICES

Best practices to keep in mind as you complete your applications.



#### COMMON APP TOUR

Learn how to navigate the Common App.