

College Planning Information Evening

Tonight's Agenda:

- *Overview of Naviance & LC Technology
- *Identifying Interests and Careers
- *How to Explore College and Universities
- *Resume Building
- *Scholarships

Lake Central Guidance Staff

*New for 2016-2017

Director of Guidance
Mrs. Melissa Rettig

Letters A-Carli
Mrs. Robin May

Letters Carls-Ew
Mrs. Brynn Denton

Letters Ext-Herm
Mrs. Laurie Bankroff

Letters Hern-Lach
Mrs. Karen Bowman

Letters Lad-Morris
Ms. Melissa St. Clair

Letters Morro-Rep
Ms. Ashley Kline

Letters Rex-Sul
Mrs. Jamie Rodgers

Letters Sulm-Z
Mrs. Erica Churilla

Registrar:
Mrs. Kim McDermott

Administrative Assistants:

Mrs. Sherrie Bereda
Mrs. Kim Musashe
Mrs. Julie Myers

Athletes who are considering a college sport should send their scores to the **NCAA Code 9999**

Important Dates:

College Application Bootcamp for Students/

Planning Meeting for Parents: August 3rd, 2016

First Day of School: August 15, 2016

Earliest Date Transcripts will be sent: August 22, 2016

Open House at LC- August 24, 2016

Senior Meetings Begin- August 25, 2016- Mid Sept

All documents due for November 1 deadline by- October 19, 2016

Major Scholarships

- **Best source is to go directly to the university or college**
- **IU Wells Scholarship-** High Academic Achievement. Approximately September
- **Lilly-** for any Indiana college. Financial need must be strong. Starts in November and is two steps.
- **Jim and Betty Dye-** one of many local scholarships. Usually due March 1st.
- **Dollars for Scholars-** Due middle of February. Contact Ms. Kline in Guidance with questions. Many scholarships available through this community organization.
- **Scholarship Match on Naviance**

ACT/ SAT- LC SchoolCode 153112

Typically students do not take the SAT or ACT until the Spring of their junior year. However, students can chose to take it sophomore year or even earlier. Please note that there is a fee involved for each. To sign up, visit:

* ACT- www.act.org September 10th and October 22nd, 2016

* SAT- www.collegeboard.com October 1st and November 5th, 2016

Once scores are received, they will be added to your high school transcript. However, colleges do NOT typically accept scores this way. **You will NEED to make sure you request to have your scores sent to your future college or university as well. If you do this when you register, it is free (up to 4 schools). If you wait until your scores come in, there is a fee.**

Naviance Frequently Asked Questions

Q: How do I access my student's Naviance?

Naviance is accessible through your RDS Homepage (no password and username is needed). *2016-2017 it will be through Skyward's Home page.

Q: How does my student add an ACTIVE Application?

1. Click the **Colleges** tab.
 2. Click **Colleges I'm Applying To**.
 3. Click **Add to This List**.
 4. Click Lookup and type or select the link with the college name to add.
 5. Click **Add College**.
- NOTE: If applying COMMON APP, student needs to indicate this in list.

Q: My student is applying via COMMON APP, what is the next step?

Register and create account on commonapp.org
Indicate yes or no on FERPA agreement.
Make sure to MATCH your COMMON APP on the College home page.

NOTE: COMMON APP will not be available until Aug. 1st.

Q: How does my student request transcripts?

By selecting **Request** in the **Transcript** column *while adding* a college to the **Colleges I'm Applying To** list
By clicking the **Request Transcripts** link *after adding* a college to the **Colleges I'm Applying To** list
By clicking the **Transcripts** link on the **Colleges** tab in the **Resources** section of the College Tab home page

NOTE: If a student wants to request a transcript for the NCAA, he or she must submit the request through the NCAA website.

Q: How does my student request teacher recommendations?

From the **Colleges I'm Applying To** list, go to the **Teacher Recommendations** section.

Click the **Add/Cancel Requests**.

Choose a teacher from the drop down menu.

Enter a personal note, optional.

Repeat steps 3 and 4 for up to four teachers.

Click the **Update Requests** button to complete the request.

NOTE: Students should have a personal conversation with the staff member, supply them with their RESUME (created on Naviance), and give at least TWO WEEKS NOTICE.

Q: How does my student update Application Information?

Once a student selects the college he or she will be attending, that information can be updated from **the Colleges I'm Applying To** list. The student can select a college from the list and click **Update**.

Other Frequently Asked Questions

Q: Where is my student's GPA located?

Your student's Cumulative GPA is calculated at the end of each semester and is accessible through your parent and student access.

Q: Where do I find my student's rank?

On Aug. 17, 2009, LC School Board adopted a policy to eliminate class rank from the high school transcript.

Q: My student's test scores are not on the transcript. What is the step to add the scores?

If your student did not add the LC testing number (153112) when registering for SAT/ACT, an official score report will need to be given to the Registrar in the Guidance Office.

Q: How does my student PREPARE for SAT?

There are links on the home page of Family Connection to SAT. SAT provides a free Kahn Academy online prep.

Stay in the Loop!!

- **Twitter:** @LCHS_Guidance
- **Facebook:** Lake Central High School Guidance Department
- **Scholarship Blog:** lcguidance.blogspot.com
- **Instagram:** @LCHS_Guidance

If a **Letter of Recommendation** is needed, please keep in mind:

- Ask Recommender in person
- Follow up with a request through Naviance and make sure Resume is updated.
- Give at least 2 weeks notice!