

**LAKE CENTRAL SCHOOL CORPORATION**  
**SUPPORT SERVICES STAFF - CUSTODIAL/MAINTENANCE DEPARTMENT**  
**NOTICE OF VACANCY**  
**April 11, 2019**

**Corporation Maintenance**

Shift: Days - 40 hour week

Monday thru Friday 7am – 3pm

**Qualifications:**

- Ability to work cooperatively and effectively with students, staff and community.
- Ability to accurately respond to directions and instructions.
- Ability to observe and accurately report observations.
- Ability to maintain records; such as repair schedules, long term maintenance plans, boiler checks, treatment and blowdown equipment servicing.
- Ability to monitor and service routine equipment.
- Ability to manage the maintenance of the outside grounds in areas such as landscaping, snow and ice removal, including snow plowing of parking lots.
- Ability to perform general plumbing repairs preferred.
- Ability to install or replace tile and carpet.
- Ability to perform general electrical repairs preferred.
- Ability to perform window and door repairs.
- Ability to perform light welding preferred.
- Ability to drive several types of vehicles (van, pickup, stake bed, dump/plow truck).
- Ability to operate forklift, bobcat and pallet jack.
- Ability to manage and prioritize daily work tasks.
- Ability to perform other assignments required by the Director of Facilities.
- Good communication skills.
- Must be able to lift 50-75 lbs., bend, twist and reach due to requirements of position.
- Have a good attitude and be neat in appearance.
- Ability to work independently and as a team member.
- Overtime may be required.
- Other duties as required
- Snow removal duties are required.

Apply online at [www.lcsc.us](http://www.lcsc.us): (Select type of position: Custodial/Maintenance  
Select Custodian/Maintenance as position for which you are applying).

Inquiries may be directed to:  
Sheila Novotny, Administrative Assistant of Facilities  
8260 Wicker Ave. St. John, IN 46373  
Phone (219) 558-2711

**Deadline: April 18, 2019**

*Lake Central School Corporation is an equal opportunity employer which does not discriminate on the basis of race, religion, color, national origin, gender, disability, age, marital status, genetic information or any other legally protected characteristic. Candidates will be screened, interviewed and employed on the basis of personal and professional qualifications and, where applicable, certifiable training, commensurate with the position. Offers of employment are contingent upon the results of personal background checks pursuant to Board Policy.*