### LAKE CENTRAL SCHOOL CORPORATION

8260 Wicker Avenue St. John, IN 46373 365-8507

## SUPPORT SERVICES STAFF NOTICE OF VACANCY

September 10, 2018

## Lake Central High School ......Lake Central School Corporation

Workday: up to 7 hours per day/183 days Salary - \$12.50

# **Job Description**

- Oversee three study hall sections (three periods), providing the supervision of students assigned to the study hall and enforcing all school rules within the study hall
- Provide ESL support to students in the LCSC ESL program by following students' individual plans during four periods of the school day.

### **Qualifications:**

- High School Diploma or equivalent.
- College a plus.
- Indiana Teaching License or Substitute License a plus.

### **Skill Requirements:**

- Ability to communicate well with students and staff
- Ability to work cooperatively and effectively with students and staff.
- Ability to accurately respond to directions and instructions.
- Ability to work independently and as a team member.
- Strong interpersonal relation skills.
- Computer skills a plus.

Apply online at <u>www.lcsc.us</u>: (Select type of position: aides/Support Staff, Select Paraprofessional as position for which you are applying).

Inquiries may be directed to:

Sean P. Begley, Principal Lake Central High School 8400 Wicker Ave. St. John, IN 46373 Phone (219) 365-8551, Fax (219) 365-7156

### **Deadline: Until vacancies are filled**

Lake Central School Corporation is an equal opportunity employer which does not discriminate on the basis of race, religion, color, national origin, gender, disability, age, marital status, genetic information or any other legally protected characteristic. Candidates will be screened, interviewed and employed on the basis of personal and professional qualifications and, where applicable, certifiable training, commensurate with the position. Offers of employment are contingent upon the results of personal background checks pursuant to Board Policy.