

LAKE CENTRAL SCHOOL CORPORATION
Lake Central High School
KAY TRAPP BOARD ROOM – Enter Door E
8400 Wicker Avenue, St. John, Indiana 46373
Monday, February 6, 2017

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Kay Trapp Board Room at Lake Central High School, 8410 Wicker Avenue, St. John, IN on February 6, 2017. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, Vice-President
 Janice Malchow, President
 Howard Marshall, Board Members
 Sandy Lessentine, Secretary
 Cindy Sues, Board Member

Board Members Not Present

Administration Present

Sarah Castaneda, Director of Secondary Education
 Al Gandolfi, Assistant Superintendent
 Becky Gromala, Director of Special Education
 Rob James, Director of Business Services
 Bill Ledyard, Director of Facilities
 Dr. Lawrence Veracco, Superintendent

Administration Not Present

Theresa Schoon, Director of Primary Education

SCHOOL BOARD MEETING MINUTES
Monday, February 6, 2017

*All Motions Were Passed With a 5-0
 Vote Unless Otherwise Indicated*

I.	Call to Order – <i>Janice Malchow</i> <ul style="list-style-type: none"> • The Board Meeting was called to order at 7:30 p.m. by Board President, Janice Malchow.
II.	Verification of Receipt and Review of Board Packet – <i>Janice Malchow</i> <ul style="list-style-type: none"> • Has each member successfully received the electronic version of tonight’s board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting? <ul style="list-style-type: none"> ○ Bacso - Yes ○ Lessentine - Yes ○ Malchow - Yes ○ Marshall - Yes ○ Sues - Yes
III.	Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i> - Action Required <ul style="list-style-type: none"> • Revisions to the Agenda include the additions to the Professional Leave Requests and Field Trip Requests under Sarah Castaneda’s section. • Cindy Sues moved to approve. Don Bacso seconded the motion. Motion carried.
IV.	Correspondence – <i>Sandy Lessentine</i> <ul style="list-style-type: none"> • Correspondence: <i>Last evening the Dyer Town Council participated in a public hearing at Protsman. Many residents were delighted by the artwork on the walls of the school. Part of the hearing was located in the art room. What a lovely display of the school! Students, teachers and staff should be commended on the work that is being done with our students. Thank you for provided an outstanding environment for our residents. Your efforts are appreciated. ----- Mary Tanis</i>

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V.	<p>Liaison Committee Updates – <i>Janice Malchow</i></p> <ol style="list-style-type: none"> 1. West Lake Joint Managing Board: Howard Marshall: Next meeting on 3/23/17 here at Lake Central – 4:00 p.m. 2. Dyer Parks Department: Don Bacso 3. Personnel Interview Committee: Howard Marshall 4. Legislative Committee: Janice Malchow: Reminder that Meeting with Legislators will take place on March 3, 2017. 5. Lake Central Education Foundation: Janice Malchow 6. Wellness Committee: Janice Malchow 7. Dollars for Scholars: Cindy Sues 8. Dyer Redevelopment Committee: Don Bacso 9. St. John Redevelopment Committee: Cindy Sues 10. Schererville Redevelopment Committee: Sandy Lessentine <ul style="list-style-type: none"> • Janice Malchow would like future minutes to reflect any future dates shared during the liaison committee meeting portion of the meeting. Board discussion and agreement.
VI.	<p>Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – Action Required</p> <ul style="list-style-type: none"> • Sandy Lessentine moved to approve the Consent Agenda. Cindy Sues seconded the motion. Motion carried.
A.	<p>Approval of Minutes:</p> <ul style="list-style-type: none"> • January 23, 2017 Executive Session • January 23, 2017 Regular Meeting
B.	<p>Approval of Claims, Payroll and Extracurricular Expenditures</p>
VII.	<p>Official School Board Business Topics: Regular Agenda</p>
A.	<p>Superintendent – <i>Dr. Veracco</i></p> <ol style="list-style-type: none"> 1. Professional Leave Requests – Action Required <ul style="list-style-type: none"> • Don Bacso moved to approve the professional leave requests of Larry Veracco (2), Al Gandolfi, Janice Malchow and Cindy Sues. Howard Marshall seconded the motion. Motion carried. 2. Information For Web Site Regarding Board of Trustees <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Board of School Trustees</p> <hr/> <p>What is the Board of School Trustees? The Board of School Trustees of the Lake Central School Corporation, commonly called the school board, is composed of five members elected by public vote. School boards are a creation of the Indiana legislature, and are charged with providing schools and educational opportunities for the children in the school corporation. The Board of School Trustees of Lake Central maintains membership in the Indiana School Board Association, and subscribes to its Code of Ethics.</p> <p>What is the role of the Superintendent? The Board of School Trustees hires and evaluates the superintendent of schools. The superintendent is the executive officer of the school system. The superintendent, along with the administrative staff, the teaching staff, and all of the support staff, is responsible for carrying out the policies set by the board. Other job responsibilities include planning, staffing, curriculum development and evaluation, supervision and evaluation, staff development, and facilitating our teachers and staff in providing the best educational experiences for our students.</p> <p>How can a citizen get information about the schools? Citizens may call the principal of any Lake Central school, the superintendent's office, or any administrator. Information will be collected and given to the citizen as quickly as possible. An abundance of information is available at www.lcsc.us</p> </div>

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What is done at School Board meetings?

The Board of School Trustees is responsible for developing the policies by which our school system is operated. It acts upon recommendations made by the superintendent and staff on a wide variety of matters including personnel, developing a budget, authorizing the spending of funds, review and revision of curriculum, and other school issues. No one person or groups of persons may act in the name of the board. For an item to become official, a majority of the board in official session must vote in favor of the motion. A quorum of at least three board members must be present to conduct official business.

When are Board meetings held?

The Board of School Trustees usually meets on the first and third Monday of each month in the board room at Lake Central High School, Kay Trapp Room (Door E), at 7:30 p.m. Because of holidays, board meetings may be changed. Any change will be posted at both entry F to central office and on our web site.

Executive meetings may be held prior to the regular meetings. The topics at these non public meetings are limited by law. Examples include personnel matters, negotiations, acquiring land, and litigation matters. Any matter discussed at an executive session must be voted upon in the regular public meeting in order to become official.

Agenda for meetings

Copies of the meeting agenda are available by the door on the table which is set up for attendance registration. The agenda contains the items to be considered at the meeting. Board members receive the agenda and supporting documents well in advance of each meeting so they can study the materials and be prepared to make decisions. The Board normally will not consider items which are not included on the agenda.

May citizens speak at School Board meetings?

There is time set aside at each meeting when citizens are able to ask questions or make comments. Questions asked at the board meetings may not be resolved that evening, but every effort will be made by the board and superintendent to gather the information to answer your question.

How can I be placed on the agenda if I want to address the Board?

An interested citizen who wishes to be placed on the board agenda for the purpose of making a presentation should present a written request to the Superintendent of Schools, stating whom the citizen represents and the

nature of the presentation to be made. This request should be made at least one week prior to the meeting at which the citizen wishes to speak. A copy of the presentation should be provided at the meeting so that it can be included in the official minutes.

3. West Lake Addendum – Action Required

- Howard Marshall moved to approve the West Lake Addendum. Sandy Lessentine seconded the motion. Motion carried.

4. Legislative Update

B. Assistant Superintendent / Personnel – Al Gandolfi

1. Personnel Recommendations – Action Required

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- I. Classified Appointments, Resignations, Change of Hours and Transfers:*
 - A. Appointments:*
 - 1. Annmarie Chambers, Bus Driver, Lake Central Transportation Department (added Indianapolis run once a week to regular route effective January 15, 2017).*
 - 2. Samantha Pierson, Cafeteria Assistant, Peifer Elementary School (effective January 23, 2017).*
 - 3. James Freisinger, Bus Driver, Lake Central Transportation Department (effective January 30, 2017).*
 - B. Resignations:*
 - 1. Kerri Isom, Cafeteria Assistant, Lake Central High School (effective January 27, 2017).*
 - 2. Tamara Bushey, Product Assistant, Kahler Middle School (effective December 22, 2016).*
 - C. Change of Hours:*
 - 1. Maria Diaz, Cafeteria Assistant, Non-School Specific (from 3.50 to 3.75 hours per day effective January 23, 2017).*
 - 2. Mary Gora, Cafeteria Assistant, Lake Central High School (from 3.25 to 4 hours per day effective January 9, 2017).*

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3. *Lisa Giglio, Product Assistant, Homan Elementary School (from 7 to 7.50 hours per day effective January 9, 2017).*
4. *Lisa Wallis, Satellite Manager, St. Michael's School (from 6 to 6.25 hours per day effective January 23, 2017).*
5. *Sherry Milbrath, Satellite Manager, St. John Evangelical School (from 5.5 to 5.75 hours per day effective January 23, 2017).*
6. *Shelley Kwolek, Cafeteria Assistant, Clark Middle School (from 3.25 to 3.50 hours per day effective January 30, 2017).*
7. *Dyana Butcher, Cafeteria Assistant, Clark Middle School (from 3.25 to 3.50 hours per day effective January 30, 2017).*
8. *Richelle Zarowny, Cafeteria Assistant, Clark Middle School (from 3.25 to 4 hours per day effective January 30, 2017).*

D. Transfers:

1. *Kim Beilfuss, from Manager in Training-7.5 hours per day to Elementary Manager-8 hours per day, Kolling Elementary School (effective December 23, 2016).*
2. *Joy Cappello, from Manger in Training-7.5 hours per day to Elementary Manager-8 hours per day, Homan Elementary School (effective December 23, 2016).*
3. *Kim Kooken, from Elementary Manager at Kolling Elementary School to Middle School Manager at Clark Middle School (effective December 23, 2016).*

II. Classified Extracurricular Appointments:

A. Appointments:

1. *Rob DeNofio, Freshman Baseball Coach/Lake Central High School (effective for the 2016-2017 school year).*
2. *Kelly Bourget, Choreographer – Musical/Lake Central High School (effective for the 2016-2017 school year).*
3. *Joe Skvarek, Assistant Girls Tennis Coach/Lake Central High School (effective for the 2016-2017 school year).*
4. *Mary Kate Conway, Assistant Girls Track Coach/Lake Central High School (effective for the 2016-2017 school year).*

III. West Lake

Classified Appointments, Resignations and Change of Hours:

A. Appointments:

1. *Tatiana Garcia, Paraprofessional, West Lake/Eads Elementary School (effective January 30, 2017).*
2. *Jamie Livingston, Paraprofessional, West Lake/Watson Elementary School (effective January 27, 2017).*

B. Resignations:

1. *Jessica Schouten, Paraprofessional, West Lake/Watson Elementary School (effective January 23, 2017).*

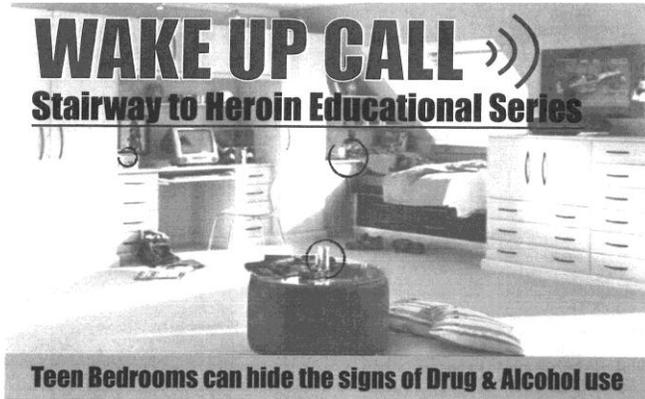
C. Change of Hours:

1. *Leslie Truman, Paraprofessional, West Lake/Wilbur Wright Middle School (from 7 hour per day M,T,W,F and 6.5 hours per day on Thursday to 7.5 hours per day M,T,W,F and 7 hours per day on Thursday effective January 10, 2017).*
2. *Marissa Walls, Paraprofessional, West Lake/Protsman Elementary School (from 6.5 to 6.75 hours per day effective January 25, 2017).*
3. *Caitlyn Anderson, Paraprofessional, West Lake/Wilbur Wright Middle School (from 7 hours per day M,T,W,F and 6.5 hours per day on Thursday to 5.5 hours per day M,W, 7 hours per day T,F and 6.5 hours per day on Thursday, effective January 9, 2017).*

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4. *Erin Reardon, Paraprofessional, West Lake/Munster High School*
(from 5 to 4 days per week, effective January 16, 2017).

2. Wake Up Call – February 28, 2017



Wake-Up Call is a life-size exhibit of a teen's bedroom with more than 20 "red flags" that can signal drug or alcohol use. The bedroom identifies spots where teens may hide drugs, household items that can be used as drug paraphernalia and ways teens try to cover up drug and alcohol use. Our goal is to educate parents and other adults who are influential in the lives of youth so they know what seemingly innocent items can actually be an indication of substance abuse.

The Wake Up Call presentation will take place:
Tuesday, February 28th, 2017

Lake Central High School
8260 Wicker Avenue, St. John, IN 46373
Please enter the school through Door F

12:00-1:30 PM
 4:30-6:00 PM
 6:30-8:00 PM

Please register for this FREE event at
<https://lakecentralwakeupcall.eventbrite.com>
and indicate which time you are able to attend.

For questions about this event, please contact Al Gandolfi at (219) 558-2718, agandolf@lcsmsmail.com or Sandi Lybert at (262) 367-9901

This presentation is for adults only (21 years of age and over)

Sponsored By:



C. Director of Primary Education – *Theresa Schoon*

1. Professional Leave Requests – **Action Required**

- Sandy Lessentine moved to approve the professional leave requests of Genna Noel and Theresa Schoon (2). Howard Marshall seconded the motion. Motion carried.

D. Director of Secondary Education – *Sarah Castaneda*

1. Professional Leave Requests – **Action Required**

- Sandy Lessentine moved to approve the professional leave requests of Ed Beck, Mary Conway, Derrell Tinner, Laura Bloom-Johnson, Corrie Erdelles, Sarah Stidham, Dan Vargas, George Smith, Thomas Halterman, Sarah Castaneda, Joe Fox, Joan Loden, Scott Freckelton, Eric Graves, Richard Moore, Sean Begley, Todd Smolinski, Abigail Homans and Angie Malinowski. Cindy Sues seconded the motion. Motion carried.

2. Field Trip Requests – **Action Required**

- Don Bacso moved to approve the field trip requests of Derrell Tinner, Dan Vargas and Todd Smolinkski. Howard Marshall seconded the motion. Motion carried.

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	<ul style="list-style-type: none"> 3. Lilly Comprehensive Counseling Planning Grant Award 4. 5th Grade Math Pilot 5. Secondary Sports Camps
E.	<p>Director of Special Education – <i>Becky Gromala</i></p> <ul style="list-style-type: none"> 1. Professional Leave Requests – Action Required <ul style="list-style-type: none"> • Cindy Sues moved to approve the professional leave requests of Tina DeLarme and Adam Orze. Howard Marshall seconded the motion. Motion carried.
F.	<p>Director of Facilities – <i>Bill Ledyard</i></p>
G.	<p>Director of Business Services – <i>Rob James</i></p> <ul style="list-style-type: none"> 1. Donations – Action Required <ul style="list-style-type: none"> • The Kahler Middle School Science Olympiad team made a donation of \$250 from Tacke Consulting, Inc. • The Lake Central High School Senior Class of 2017 took up a collection to help offset medical bills for the family of a freshman student coping with a medical disorder. The Senior Class would like to donate the \$720 raised to the family. • Sandy Lessentine moved to approve the donations. Don Bacso seconded the motion. Motion carried.
VIII.	<p>Public Comments– <i>Janice Malchow</i></p> <ul style="list-style-type: none"> • There were no public comments.
IX.	<p>Board Comments and Consideration of Future Agenda Items – <i>Janice Malchow</i></p> <ul style="list-style-type: none"> • Cindy Sues: Attended last two basketball games, they were awesome, lots of energy from the varsity girls. • Don Bacso: Looking forward to attending the Wake Up Call presentation, which is second in the Stairway to Heroin educational series. Presentation is scheduled for February 28th. Congratulations on the Lilly Grant Award. Looking forward to the March 3rd meeting with Legislators. • Sandy Lessentine: Thank you to Al Gandolfi for putting together the Wake Up Call, and thank you to all of our staff members for all they do for students and community. Had the opportunity watch the high school announcements last Friday, they were awesome. So many opportunities here for our kids, hope the community continues to support us. • Janice Malchow: Congratulations to the Science Olympiad team. Over the weekend she attended the Centralettes dance competition. During the competition there was an event called the Turn-A-Thon which fundraised money for breast cancer.
X.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none"> • ISBA Meeting in LaPorte on Thursday. • Next Meeting is February 20th.
XI.	<p>Adjournment – <i>Janice Malchow</i> – Action Required</p> <ul style="list-style-type: none"> • Don Bacso moved to adjourn the meeting at 8:20 p.m. Sandy Lessentine seconded the motion. Motion carried.

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Minutes of the February 6, 2017 School Board Meeting were approved and adopted by the Board of School Trustees at the February 23, 2017 School Board Meeting.

ATTEST:

Janice Malchow, President

Sandy Lessentine, Secretary

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