

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central High School**  
**KAY TRAP BOARD ROOM – Enter Door E**  
**8400 Wicker Avenue, St. John, Indiana 46373**  
**Monday, January 23, 2017**

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Kay Trapp Board Room at Lake Central High School, 8410 Wicker Avenue, St. John, IN on January 23, 2017. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, Vice-President  
 Janice Malchow, President  
 Howard Marshall, Board Members  
 Sandy Lessentine, Secretary  
 Cindy Sues, Board Member

Board Members Not Present

Administration Present

Sarah Castaneda, Director of Secondary Education  
 Al Gandolfi, Assistant Superintendent  
 Becky Gromala, Director of Special Education  
 Rob James, Director of Business Services  
 Theresa Schoon, Director of Primary Education  
 Dr. Lawrence Veracco, Superintendent

Administration Not Present

Bill Ledyard, Director of Facilities

**SCHOOL BOARD MEETING MINUTES**

**Monday, January 23, 2017**

*All Motions Were Passed With a 5-0  
 Vote Unless Otherwise Indicated*

	<p><b><u>SCHOOL BOARD MEETING MINUTES</u></b></p> <p><b>Monday, January 23, 2017</b></p> <p style="text-align: right;"><i>All Motions Were Passed With a 5-0              Vote Unless Otherwise Indicated</i></p>
I.	<p>Call to Order – <i>Janice Malchow</i></p> <ul style="list-style-type: none"> <li>• The Board Meeting was called to order at 7:35 p.m. by Board President, Janice Malchow.</li> </ul>
II.	<p>Verification of Receipt and Review of Board Packet – <i>Janice Malchow</i></p> <ul style="list-style-type: none"> <li>• Has each member successfully received the electronic version of tonight’s board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting?                     <ul style="list-style-type: none"> <li>○ Bacso</li> <li>○ Lessentine</li> <li>○ Malchow</li> <li>○ Marshall</li> <li>○ Sues</li> </ul> </li> </ul>
III	<p>Board of Finance Meeting – <i>Rob James</i></p> <p>A. Election of President of Board of Finance – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Don Bacso nominated Howard Marshall for President of the Board of Finance. Janice Malchow seconded the motion. Motion carried.</li> </ul> <p>B. Election of Secretary for the Board of Finance – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Howard Marshall nominated Cindy Sues for Secretary of the Board of Finance. Sandy Lessentine seconded the motion. Motion carried.</li> </ul> <p>C. Review the Investments of the Lake Central School Corporation for 2016</p> <p>D. Adopt the Investment Resolution – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Don Bacso moved to approve the adoption. Howard Marshall seconded the motion. Motion carried.</li> </ul>

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	<p>E. Removal of Outstanding Checks – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Sandy Lessentine moved to approve. Cindy Sues seconded the motion. Motion carried.</li> </ul> <p>F. Adjournment of the Board of Finance Meeting – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Howard Marshall moved to adjourn the Board of Finance Meeting. Don Bacso seconded the motion. Motion carried.</li> </ul> <p>G. Reconvene as Board of School Trustees</p>
IV.	<p>Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i>- <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Revisions to the Agenda include the addition of Area Preschool Workshop under Theresa Schoon’s section and additional Professional Leave Requests under Sarah Castaneda’s section.</li> <li>• Sandy Lessentine moved to approve. Cindy Sues seconded the motion. Motion carried.</li> </ul>
V.	<p>Correspondence – <i>Sandy Lessentine</i></p> <ul style="list-style-type: none"> <li>• There was no correspondence.</li> </ul>
VI.	<p>Liaison Committee Updates – <i>Janice Malchow</i></p> <ol style="list-style-type: none"> <li>1. West Lake Joint Managing Board: Howard Marshall</li> <li>2. Dyer Parks Department: Don Bacso</li> <li>3. Personnel Interview Committee: Howard Marshall</li> <li>4. Legislative Committee: Janice Malchow</li> <li>5. Lake Central Education Foundation: Janice Malchow</li> <li>6. Wellness Committee: Janice Malchow</li> <li>7. Dollars for Scholars: Cindy Sues</li> <li>8. Dyer Redevelopment Committee: Don Bacso</li> <li>9. St. John Redevelopment Committee: Cindy Sues</li> <li>10. Schererville Redevelopment Committee: Sandy Lessentine</li> </ol>
VII.	<p>Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Cindy Sues moved to approve the Consent Agenda. Howard Marshall seconded the motion. Motion carried.</li> </ul>
	<p>A. Approval of Minutes:</p> <ul style="list-style-type: none"> <li>• Organizational and Regular Meetings, January 9, 2017</li> </ul>
	<p>B. Approval of Claims, Payroll and Extracurricular Expenditures</p>
VIII.	<p>Official School Board Business Topics: Regular Agenda</p>
	<p>A. Superintendent – <i>Dr. Veracco</i></p> <ol style="list-style-type: none"> <li>1. Legislative Update</li> <li>2. Wellness Activity Update</li> </ol>
	<p>B. Assistant Superintendent / Personnel – <i>Al Gandolfi</i></p> <ol style="list-style-type: none"> <li>1. Personnel Recommendations – <b>Action Required</b></li> </ol> <ul style="list-style-type: none"> <li>• Howard Marshall moved to approve the Personnel Recommendations. Don Bacso seconded the motion. Motion carried.</li> </ul>

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*I. Conflict of Interest Disclosure Statement*

*II. Classified Appointments:*

*A. Appointments:*

- 1. Sara Kroncke, Paraprofessional, Watson Elementary School (effective November 28, 2016).*

*III. Certified Extracurricular Appointments and Resignations:*

*A. Appointments:*

- 1. Scott Freckelton, 7<sup>th</sup> Grade Girls Basketball Coach/Clark Middle School (effective for the 2016-2017 school year).*
- 2. Garrett Gray, Assistant Football Coach/Lake Central High School (effective for the 2017-2018 school year).*

*B. Resignations:*

- 1. Katelin Ellis, Assistant Girls Tennis Coach/Lake Central High School (effective for the 2016-2017 school year).*

*IV. Classified Extracurricular Non-Renewals:*

*A. Non-Renewals:*

- 1. Natasha Carter, Assistant Girls Track Co-Coach/Lake Central High School (effective for the 2016-2017 school year).*
- 2. Savannah Hauter, Assistant Girls Track Co-Coach/Lake Central High School (effective for the 2016-2017 school year).*

*V. West Lake*

*Classified Resignations:*

*A. Resignations:*

- 1. Lisa Gonzalez, Paraprofessional, West Lake/Eads Elementary School (effective January 23, 2017).*

*VI. Approval of Lake Central School Corporation Substitute Staff Appointments and Terminations – Refer to list of substitutes hired and terminated from November 17, 2016 to January 18, 2017.*

Summer School 2016 Enrollment and Attendance

2. High School Summer School 2017

**Lake Central High School**

**Summer Dates:**

**JUNE**

- June 3 SAT
- June 4 Graduation
- June 5 Summer School Session 1 begins
- June 5 Indiana Online Academy courses begin
- June 18 Summer Admin PD
- June 22 Summer School Session 1 ends
- June 23 Summer School Session 2 begins

**JULY**

- No School July 3 and July 4
- July 14 Summer School Session 2 ends
- July 17, 18, 19 Indiana Online Academy Finals
- July 22 IOA grades emailed to LCHS
- July 26 Registration

**AUGUST**

- August 3 College Application Bootcamp
- August 8 Freshman Rush

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**3. Historical Pay Increases 2010 to Present**

**CLASSIFIED STAFF**

<u>January 2016</u>	<u>Raise</u>	<u>Salary Range</u>
9 Month Secretaries	.49-\$2.25	\$14.65 - \$16.90
Custodians (7 job titles)	.49-\$2.75	\$14.10 \$16.10 - \$18.65 \$16.25 - \$18.15 \$17.25 - \$21.05 \$18.50 \$25.25
Paraprofessionals	.25-\$1.25	\$11.50 - \$12.75
Nurse	\$1.07	\$20.05 - \$23.00
12 Month Admin Asst	.52	\$16.80 - \$18.80 and \$18.30 - \$20.30
Food Service(15 job titles)	.23-\$1.66	\$10.52 - \$17.65 depending on job
Bus Drivers	\$1-\$1.50	\$17.57 - \$19.57
Bus Aides	.25	\$11.50 - \$13.15
Full Time Tech Aides		\$16.00 - \$16.50
12 Mo Receptionist		\$16.28 - \$18.30

January 2015

9 Month Secretaries	.50	\$14.15
Custodians	.50	\$14.10 - \$18.50
Paraprofessionals	.50	\$11.50
Nurse	.50	\$19.55
12 Month Admin Asst	.50	\$16.28 and \$17.78
Food Service	.50	\$10.52-\$16.90
Bus Drivers	.50	\$17.57
Bus Aides	.50	Starting \$11.50
Full Time Tech Aides		\$12.50
12 Month Receptionist		\$16.28

January 2014

9 Month Secretaries	.50	\$13.66
Custodians	.50	\$12.10 - \$17.25
Clerical Aides/Paraprofessionals	.50	\$11.50/hour
Nurses	.50	\$19.55
12 Month Admin Asst	.50	\$15.00 and \$17.78
Food Service	.50	\$10.02 - \$16.40
Bus Drivers	.50	\$13.78
Bus Aides	.18-.50	\$11.43
12 Month Receptionist	.50	\$16.28

School Years:

2012/2013	Pay Freeze
2011/2012	Pay Freeze
2010/2011	Pay Freeze

<u>School Year</u>	<u>Certified Staff Raises</u> <u>Retro to Beg of Contract</u>	<u>Classified-SSP/SLPA's</u> <u>Annual Salary Raise</u>
2016-2017	\$1,300 per Yr 2 of 2 yr CBA New Base: \$40,000	No Raise
2015-2016	\$2,000 per Yr 1 of 2 yr CBA New Base: \$39,700	\$2,000
2014-2015	\$1,800 per CBA New Base: \$37,800	\$1,800
2013-2014	\$1,717.89 per CBA New Base: \$36,000	\$1,717.89
2012-2013	Pay Freeze-No Raise Base: \$34,336	Pay Freeze-No Raise
2011-2012 RIF's made end of 11-12	Pay Freeze-No Raise Base: \$34,336	Pay Freeze-No Raise
2010-2011	Pay Freeze-No Raise Base: \$34,336	Pay Freeze-No Raise

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C.	<p>Director of Primary Education – <i>Theresa Schoon</i></p> <ol style="list-style-type: none"> <li>1. Professional Leave Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Sandy Lessentine moved to approve the Professional Leave Requests of Janel Grimmer and Jane Dvorscak. Cindy Sues seconded the motion. Motion carried.</li> </ul> </li> <li>2. Area Preschool Worskhop</li> </ol>
D.	<p>Director of Secondary Education – <i>Sarah Castaneda</i></p> <ol style="list-style-type: none"> <li>1. Professional Leave Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Sandy Lessentine moved to approve the Professional Leave Requests of Amanda Pritt, Karen Arehart, Myra Lolkema, Rachael Tripp, Cyndi Hurley, Mary Jo Martin, Leta Sena-Lopez (2), Mark Langlois, Allison Castle, Gina Mielcarek, Aubrey Nelson, Laurie Rosine and Amanda Schilling. Don Bacso seconded the motion. Motion carried.</li> </ul> </li> <li>2. Field Trip Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Don Bacso moved to approve the field trip requests of Nicole Raber, MJ Martin, Myra Lolkema, Kevin Lewis, Cyndi Hurley and Leta Sena-Lopez. Hoard Marshall seconded the motion. Motion carried.</li> </ul> </li> </ol>
E.	<p>Director of Special Education – <i>Becky Gromala</i></p> <ol style="list-style-type: none"> <li>1. Professional Leave Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Howard Marshall moved to approve the professional leave requests of Meg Alessia, Nicole Saulters and Megan Heyborne. Sandy Lessentine seconded the motion. Motion carried.</li> </ul> </li> <li>2. Field Trip Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Howard Marshall moved to approve the Field Trip Request of Adam Orze. Cindy Sues seconded the motion. Motion carried.</li> </ul> </li> <li>3. Special Education Child Count</li> </ol> <p style="text-align: center;"><b>Special Education Funding</b></p> <ul style="list-style-type: none"> <li>• Funding based on student count and disability areas</li> <li>• Child Count conducted on December 1</li> <li>• Student counts determine Additional Pupil Count (APC) funding and contribute to census data used for Part B grant allocations</li> <li>• Total APC for Lake Central: \$4,452,200 (non-public students included in this amount)</li> </ul>

## APC Funding Groups and Amounts December 1, 2016 SE Count

Group	Eligibilities Included	Dollars per Student	Number of LC Students
Group 1	Multiple Disabilities, Orthopedic Impairment, Blind/Low Vision, Deaf/Hard of Hearing, Emotional Disability FT, Severe Cognitive Disability, Autism Spectrum Disorder, Traumatic Brain Injury	\$8,800	228 (217)
Group 2	Emotional Disability Other, Specific Learning Disability, Mild Cognitive Disability, Moderate Cognitive Disability, Other Health Impairment	\$2,300	714 (681)
Group 3*	Language or Speech Impairment	\$500	614 (665)
Preschool	All Eligibilities	\$2,750	146 (133)

## Total Number of Students Receiving Special Education Services

	2016	2015	2014	2013	2012	2011
No. of Students	1421	1371	1414	1459	1489	1452

F. Director of Facilities – *Bill Ledyard*

G. Director of Business Services – *Rob James*

1. Transfer of Textbook Rental Fees – **Action Required**

- A student’s textbook rental charge is divided into three components: textbooks, consumables and general fees. When a student makes a payment, the entire amount is receipted into our Textbook Rental Fund. However, only the purchases of textbooks and consumables are allowed to be charged to the Textbook Rental Fund. The expenditures related to the general fees portion are charged to the General Fund. We have implemented a process in which the district will transfer the fees collected from the Textbook Rental Fund to the General Fund on a semi-annual basis. From July 1, 2016 to December 31, 2016, \$174,101.70 of fees were collected. Therefore, I am requesting a transfer of \$174,101.70 from the Textbook Rental Fund to the General Fund.
- Sandy Lessentine moved to approve. Howard Marshall seconded the motion. Motion carried.

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	<p>2. Donations – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Bibich Elementary School received a donation of \$200 from Exelon Dollars for Doers.</li> <li>• Our West Lake Special Education Department received a donation of a transport chair to help our students with special needs. The chair was donated by Tom and Regina Edwards in memory of Meredith Edwards and has an approximate value of \$2,000.</li> <li>• Sandy Lessentine moved to approve the donations. Don Bacso seconded the motion. Motion carried.</li> </ul>
IX.	<p>Public Comments– <i>Janice Malchow</i></p> <ul style="list-style-type: none"> <li>• There were no public comments.</li> </ul>
X.	<p>Board Comments and Consideration of Future Agenda Items – <i>Janice Malchow</i></p> <ul style="list-style-type: none"> <li>• Don Bacso thanked the administrators for their reports.</li> <li>• Janice Malchow asked Rob James how concerned he is about the budget both short term and long term.</li> <li>• Janice Malchow commented that Mr. Niemeyer made the suggestion that we do open enrollment. She stated that as a Board they need to think about that and start having conversations about that soon so that we don't leave the Administrators in a bad situation for the future.</li> <li>• Janice Malchow would like to hear more information about Campagna during Becky Gromala's reports.</li> </ul>
XI.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none"> <li>• Next Regular Board Meeting: February 6, 2017</li> <li>• The Wake Up Call Presentation will be held on February 28<sup>th</sup> in LGI Room here at the High School. The flyer is posted on our main web page.</li> </ul>
XII.	<p>Adjournment – <i>Janice Malchow</i> – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Howard Marshall moved to adjourn the meeting at 8:50 p.m. Sandy Lessentine seconded the motion. Motion carried.</li> </ul>

Minutes of the January 23, 2017 School Board Meeting were approved and adopted by the Board of School Trustees at the February 7, 2017 School Board Meeting.

ATTEST:

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Janice Malchow, President

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Sandy Lessentine, Secretary

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